

# **General Services Administration**

## **Authorized Federal Supply Schedule Price List**



**Nuka Research and Planning Group, LLC**  
1451 N Boone Lane/PO Box 175, Seldovia Alaska 99663  
10 Samoset Street, Plymouth Massachusetts 02360  
Plymouth MA (508) 746-1047 • Seldovia AK (907) 234-7821  
Fax#: (240) 368-7467  
Email: [GSAorders@nukaresearch.com](mailto:GSAorders@nukaresearch.com)  
Web Address: <http://www.nukaresearch.com>

**Contract Number:** GS-10F-164AA  
**Contract Period:** May 6, 2013 thru May 5, 2018

**ENVIRONMENTAL SERVICES**  
**SIN: 899-1**

**Business:** Small business, SBA Certified HUBZone Firm

**DUNS:** 017004131  
**NAICS:** 541620

## Contact Information:

**GSA Contract Physical Address:** 1451 N Boone Ln, Seldovia Alaska 99663  
**Alaska Office Mailing Address:** PO Box 175 Seldovia, Alaska 99663  
**Massachusetts Office Mailing Address:** 10 Samoset Street, Plymouth, Massachusetts 02360

**Authorized Negotiator:** Elise DeCola    **Tel:** (508) 454-4009    **Email:** elise@nukaresearch.com  
**Plymouth Office:** Kathy Cotter    **Tel:** (508) 746-1047    **Email:** GSAorders@nukaresearch.com

**Fax#:** (240) 368-7467  
**Website:** www.nukaresearch.com

## Terms and Conditions:

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

Special Item Number	Page Reference
899-1 Environmental Consulting Services	7

**1b. Identification of the lowest priced model number and lowest unit price for the model for each special item number awarded in the contract: N/A**

**1c. Contractor hourly rates: N/A**

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery Area):** Domestic and Overseas

**5. Point(s) of production (city, county, and state or foreign country):**  
Seldovia, Kenai Peninsula Borough, Alaska; Plymouth, Plymouth County, Massachusetts

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** The following table shows the quantity discounts for orders that exceed the stated dollar amount:

Dollar Amount	Discount Percentage
\$250,000	5%
\$500,000	7%
\$750,000	9%

8. **Prompt payment terms:** 1%, 20 days, Net 30
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Government purchase cards are accepted above the micro-purchase threshold.
10. **Foreign items :** None
- 11a. **Time of Delivery:** Specified on the Task Order
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as contractor
- 13b. **Ordering procedures:** Ordering activities shall use the ordering procedures of Federal Acquisition Regulations (FAR) 8.405 when placing an order or establishing a BPA for supplies and services. These procedures apply to all schedules. a. FAR 8.405-1 Ordering procedures for supplies and services not requirement a Statement of Work. b. FAR 8.405-2 Ordering procedures for services requiring a Statement of Work. c. FAR 8.405-3 Ordering procedures for Blanket Purchase Agreement (BPA).
14. **Payment address(es):** 10 Samoset Street, Plymouth Massachusetts 02360
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government purchase cards are accepted.
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A

22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:  
N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:  
[www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Numbering System (DUNS) number: 017004131
26. Notification regarding registration in Central Contractor Registration (CCR) database:  
Registered

### GSA Price List:

SIN	Labor Category	GSA Price
899-1	Principal Investigator	\$ 135.87
899-1	Senior Project Manager	\$ 126.95
899-1	Project Manager	\$ 118.34
899-1	Senior Project Associate	\$ 104.53
899-1	Project Associate	\$ 90.88
899-1	Field Geologist	\$ 119.70
899-1	Technical Specialist – GIS	\$ 80.60
899-1	Senior Project Support - Administrative	\$ 68.51
899-1	Project Support - Administrative	\$ 52.14

## Labor Category Descriptions:

Labor Category	Minimum Education & Experience	Description
Principal Investigator (PI)	Master's Degree and 20+ years professional experience	The Principal Investigator (PI) is a senior principal officer of the firm, either the General Manager or Operations Manager. General responsibility for oversight of all labor categories and provides specific guidance and direction to Project Managers. The PI has the technical expertise, experience, and education necessary understand to execute the scope of work of any project contracted by the firm. The PI oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/ project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.
Senior Project Manager (SPM)	Bachelor's Degree and 10+ years professional experience	The Senior Project Manager (SPM) is a highly experienced professional supervised by the PI. General responsibility for oversight of all labor categories (except Project Manager and Principal Investigator) and provides specific guidance and direction to Project Associates, Field Geologists, Technical Specialists, and Project Support Personnel. The SPM has the technical expertise, experience, and education, and necessary understand to execute the scope of work of complex projects. Oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/ project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Labor Category	Minimum Education & Experience	Description
Project Manager (PM)	Bachelor's degree and 5+ years professional experience	The Project Manager (PM) is an experienced professional supervised by the PI. General responsibility for oversight of all labor categories (except Senior Project Manager and Principal Investigator) and provides specific guidance and direction to Project Associates, Field Geologists, Technical Specialists, and Project Support Personnel. The SPM has the technical expertise, experience, education, and necessary understand and execute the scope of work of less complex projects. Oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/ project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.
Senior Project Associate (SPA)	Associates degree and 5+ years professional experience	The Senior Project Associate (SPA) is a highly experienced (≥5 years) professional supervised by the SPM or PM. SPA has the technical expertise, experience, education, and necessary understanding to execute the specific tasks in the scope of work and may provide direction to technical specialist as required.
Project Associate	Associates degree and 2+ years professional experience	The Project Associate (PA) is an experienced professional supervised by the SPM or PM. PA has the technical expertise, experience, education, and necessary understanding to execute the specific tasks in the scope of work and may provide direction to technical specialist as required.
Field Geologist	PhD and 5+ years professional experience	The Field Geologist (FG) is an experienced professional geologist with a Ph. D. in geology, supervised by a SPM or PM. The FG has subject matter expertise in geomorphology and coastal processes and provides data collection and analysis services in support of coastal habitat projects.
Technical Specialist – GIS	Bachelor's degree and 1+ years professional experience	The Technical Specialist – GIS has an education and at least one year's experience using Geographic Information Systems (GIS) programs to provide GIS subject matter expertise in support of environmental programs. A PM or SPM supervises this position.
Senior Project Support – Administrative (SPSA)	High school graduate and 5+ years experience	The Senior Project Support – Administrative (SPSA) position has at least 5 years of experience providing administrative support for environmental programs. A PM or SPM supervises this position. This position uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The Senior Project Support – Administrative positions selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of

Labor Category	Minimum Education & Experience	Description
		financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints.
Project Support – Administrative (PSA)	High school graduate	The Project Support – Administrative (PSA) position provides administrative support for environmental programs. A PM, SPM, or SPSA position supervises this position. This position requires familiarity with the terminology of the firm. The PSA selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

## SIN 899-1 Environmental Consulting Services

Nuka Research and Planning Group, LLC (Nuka Research) has nine years of corporate experience providing services relevant to SIN 899-1. We have completed successful projects related to environmental sampling, all-hazards and oil spill contingency planning, geospatial data management and visualization, risk assessment, training and exercise facilitation, and environmental policy research and analysis.

Under this SIN, Nuka Research will provide consulting services including, but not limited to: Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13423) in areas of chemical, radiological, and/or hazardous materials; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA); Endangered species, wetland, watershed, and other natural resource management plans; Archeological and/or cultural resource management plans; Environmental program and project management; Environmental regulation development; Economic, technical and/or risk analysis; other environmentally related studies and/or consultations; Homeland Security solutions that include Economical, technical and/or risk analysis; Identification and mitigation of threats inclusive of protective measures to mitigate the threats; and Vulnerability assessments. Nuka Research will also provide Compliance Services such as review, audit, and implementation/management of EMS and other compliance and contingency plans and performance measures; Permitting; Spill prevention/control and countermeasure plans; Pollution prevention surveys; and Community Right to-Know Act reporting.

Nuka Research will also provide Advisory Services for ongoing advice and assistance with data and information in support of agency environmental programs involving areas such as Hazardous material spills; Material safety data sheets (MSDS); Environmental regulations and environmental policy/procedure updates; Management, furnishing, or

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inventory of MSDS.

Nuka Research has approximately 15 full and part-time staff working out of our offices in Seldovia, AK and Plymouth, MA and from satellite offices in Seattle, WA and Portland, ME. We employ recognized experts in the field of marine oil spill prevention and response, maritime risk assessments, all-hazard mitigation and response planning, environmental remediation, marine spatial planning, coastal resource management, and marine conservation policy. Our experience includes responding to oil spills and ship groundings, developing strategies to protect environmentally sensitive areas, conducting vessel traffic surveys and marine transportation risk studies, analyzing ballast water discharge trends, conducting scientific sampling for benthic and marine contaminants, analyzing historical pollution data for trends in causality, and developing standardized manuals describing oil spill response tactics and scientific sampling methods. We have provided regulatory and technical reviews of emergency response and oil spill contingency plans and National Environmental Policy Act (NEPA) documents, participated in state and federal rulemaking processes on a range of environmental issues, and facilitated dozens of work groups to address marine environmental protection planning and consensus-building.

Our internal resources include computer and photographic equipment, software platforms including geographic information systems (GIS), various database platforms, graphic design and document layout, web programming, computer programming, and basic document development and word processing. We have equipment resources including a workboat configured for scientific sampling and associated technical, safety, and scientific equipment to support field studies and investigations in marine environments.

Nuka Research has built a diverse client base, meeting the needs of federal and state agencies, local governments, tribes, non-profit organizations, and private companies since our formation in 2004. Nuka Research has proven success in completing projects for multiple clients simultaneously, including different project deadlines, interim and final reporting requirements, billing cycles, and financial reporting requirements. We accomplish this through a mature project management approach with frequent internal checks and quality control assessments.